

**Tracy Memorial Library
Board meeting Minutes
18 November 2010**

Present: Bob Bowers, Bruce Parsons, Ki Clough, Shelby Blunt, David Harris, and Sandra Licks

Absent: Charlene Baxter, Lisa Ensign Wood

Meeting called to order at 3:30 PM in the Meeting Room.

Meeting Minutes: A motion was made, seconded and approved to accept the October Minutes as written.

Acceptance of Cash Donations: A motion was made to accept the October cash donations of \$600.00. The motion was seconded and approved. This donation was from the Thursdays Child Dinner at the New London Inn.

Librarians Report: It was suggested the Personnel Committee review the retreat document for Non Resident Card language adjustments. Librarian recommended maintaining the existing open hours for now.

Building Committee: We discussed the heating system maintenance and emergency work and Dave will have a meeting with Partridge Heating and Plumbing to see if we can come to agreement with them on a contract for maintenance. We discussed who will be responsible to do small repairs to take this off the plates of Staff and Trustees. Sandra is using Sodexo now and we will probably expand that usage.

Planning Committee: We are getting ready for the Budget process meetings regarding the Bond proposal on Monday November 29th. All Trustees are invited and encouraged to attend. Sandra, Bruce, David and Bob will meet Monday November 22nd at 9AM to work on our focus for this process.

Fee Structure: It was proposed to modify our 2100 fee structure to increase overdue book fines from \$.10 per day to \$.25 per day, interlibrary loan fines from \$.25 to \$.50 per day, Overdue movies to remain the same, copier from \$.20 to \$.25 per copy for B&W and remain \$50 for color, Non Resident annual card fee to remain \$50.00 with no temporary cards available. These new fees were moved, seconded and approved.

Special Exception: There is a special exception request from the VNA to use the meeting room on a Sunday. It was moved, seconded and approved.

Health Plan: The town Employee Health Plan has been changed to a new HMO with the deductible to be paid by the town for the first year.

Friends of Tracy Memorial Library: The Friends met on November 8th. They will continue to focus on the Meeting Room in 2011 by upgrading the A/V system.

Upcoming Events: Budget Committee Meeting at the Academy Building, Monday November 29th, 7:00PM.

Next Board Meeting: Thursday December 16th 3:30 PM.

Meeting adjourned at 5:00PM.

Respectfully submitted,

Bruce J. Parsons
Temporary Secretary