Call to Order: 5:00
MEETING MINUTES:
A motion to approve minutes of May 16, 2016, was made, seconded and unanimously approved.

ACCEPTANCE OF CASH DONATIONS:
A motion to accept $360 donated in May was made, seconded and unanimously approved.

COMMITTEE MEETINGS & REPORTS
Assistant Library Director’s Report
- **Adult summer reading programs** - reading bingo with prizes
  - Two special events will be offered:
    - **Happiness is a Muscle** – July 19 at 2 pm, An interactive talk given by Betsy Black of Betsy Black Consulting. Explore the powers of positive psychology and learn tools to help you be happier and thrive every day!
    - **Tiny Houses** – July 28 at 6 pm, Isa Bauer, Tiny House Northeast Project Manager and lead designer, will be at the library for a presentation focused on the basics of planning for and owning a tiny house on wheels; both its challenges and advantages. Living in a tiny house year-round is a topic of rapidly developing debate. Learn why something so “cute” and compact could cause so much discussion!
- **Freegal music** - access to free music downloads – launched Friday, July 1, 2016.
  - This endeavor is sponsored by The Friends of TML.
  - Patrons may obtain three free weekly downloads.
  - Patrons may stream 3 hours daily
- **Facebook Page**: Recently went live and has 111 “likes”.
- **Computer Updates** – As scheduled, 2 Desktops and one laptop have been upgraded per the plan.

Librarian’s Report
- **Youth Services**
  - Summer Programs are in place ~151 youth are signed up so far.
“On Your Mark, Get Set... READ!” for ages 2-13 signup will run through mid-July.
“Lights, Camera, READ” flexible format for the teens featuring books based on movies. The teen room has been tricked out based on the theme.
  - Mail Chimp – has 76 recipients of the youth services newsletter.
  - New Books continue to be added, including Great Stone Face Books and Ladybug Book Award nominees.

14th Annual Garden Party – A lovely event took place on June 19th featuring a talk by Arlene Levy, a landscape historian, discussing the topic, “Landscapes for Domesticity” referencing the Olmsted Firm that designed the original Tracy garden. Refreshments served – well done to the gardeners

Staff member on family medical leave - has resumed her full part-time schedule.
Librarian Leadership Retreat – Ms. Licks has applied for the NELLS leadership symposium to feature Maureen Sullivan, 2016 winner of the Joseph Lippioncott Award. August 23 through August 25, 2016.

Facilities Committee
- Tomie dePaola Room - Flooring. Still awaiting repairs.
- Foundation Drainage Committee – the committee will meet with the general contractor and Richard Lee to remedy the damage done to the foundation in 1990.

Personnel & Policy Committee:
- Policy Review Work: Regarding the age group policies.
  - Courtesy library cards to non-resident Kearsarge students – staff to do nothing if it appears materials are for parents.
  - Museum Passes – Logistics of borrowing, 3-day circulation period to allow for more equitable usage.

OLD BUSINESS
- Trustee bios – nearly completed.
- Bank Account Signatures – Ms. Dumais is due to be added to signature cards.

NEW BUSINESS
- Library wage study – Ms. Licks got a $3,000 quote to do the wage study for the library that will give the library a basis for establishing internal and external equity. The legitimacy of the objective 3rd party is important to make recommendations going forward. To be discussed Aug 22.
- NHLTA conference, May 23 - Ms. Licks and Ms. Mahar reported on the sessions they attended, including “Managing Stress and Conflict; Safety; Technology – What’s Next?; Community Engagement.”
- Projects for end of fiscal year. A motion was made, seconded and unanimously approved to authorize the Library Director to spend up to $6,000 for ergonomic furnishings for staff. The future need to upgrade lighting throughout the Library was also discussed.

UPCOMING SPECIAL EVENTS / MEETINGS
• End of Fiscal year, June 30
• Library Director on vacation week of July 4

OTHER BUSINESS / FUTURE AGENDA ITEMS
• Three-year review of policies due December
• Policy Review Work

NON-PUBLIC: The Board of Trustees may enter into non-public session, if so voted, to discuss items listed under RSA 91-A:3 II (a-h)
Entered into Non-Public at: 5:03 pm
• RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board
Left Non-Public and reentered the Public Session: 5:08 pm

NEXT MEETINGS
• [No meeting in July]
• Monday, August 22 at 5:00 pm
• Tuesday, September 20 at 5:00 pm
• Wednesday, October 19 at 5:00 pm *Please note this is a change*
• Tuesday, November 15 at 5:00 pm
• Tuesday, December 20 at 5:00 pm

ADJOURN 6:41

Respectfully submitted,
Laura Halkenhauser