

**Tracy Memorial Library
Board Meeting Minutes
March 17, 2011**

Present: Bob Bowers, Shelby Blunt, Bruce Parsons, Dave Harris, Charlene Baxter, Ki Clough, Lisa Ensign Wood, and Sandra Licks

Meeting called to order at 3:30 PM.

Meeting Minutes. A motion was made to accept the Board Meeting minutes of February 17, 2011. The motion was seconded and approved.

Cash Donations. A motion was made to accept cash donations to the library for the month of February in the amount of \$125.00. The motion was seconded and approved.

Committee Reports.

Librarian's Report. No report for this month. Sandra notified the board that she will be on vacation from April 11 to April 25.

Building Committee.

Children's Area Air Quality. Two companies have come to test the air quality in the children's area. Everything checks out okay, the only test we are waiting on is mildew. The children's area has been reopened with limited staffing, until Kathy Tracy's return. It was discovered that the heat recovery ventilator is not working properly. Hawes has come to evaluate it and will be sending us an estimate for replacing the flexible duct work with hard duct work to increase the air flow. They will also be relocating the air intake. Once the estimate is in and approved, the work should be done within two weeks.

Front Landscaping. The \$15,000.00 donation from Deb Hoover in honor of her mother will be used for the front landscaping. Dave has met with Donna Ferries and Diane Jensen (from the Community Garden) to further develop the front landscaping plan. Once a final plan is in place, Dave will bring it to the Board for approval. Deb Hoover is coming in to two weeks to look at the plan and discuss a plaque in her mother's honor. The board has required that the plaque be no larger than 6 X 6 on an 8 X 8 piece of granite. Bruce, Dave, and Sandra will be meeting with Deb Hoover on April 5th to present the landscaping plan.

Carpet in the Tomie dePaola Room. The new carpet does not look right as it has some raised ridges when you look across it. Both Biron~~ç~~ and the manufacturer have been out to assess the situation. The board considers our issue to be with Biron~~ç~~, and we will be looking for an extended warranty from them.

Planning Committee.

Bond Approval and Library Work. As the library bond was approved at town meeting, Bruce met with Bruss construction last week. They are in the process of getting new pricing for all the work with multiple bids. Bruss will be general contractor. Depending on when the bond money is available, we are looking at a start date of May 1st and finish date of July 1st. A motion was made to authorize Bruce Parsons to sign a letter of intent with Bruss Construction. The motion was seconded and approved. The selectmen will have to sign the final contract.

New Entryway. Bruce presented the new entryway plans created by Frank Anzalone. The board was pleased with the plans. They look wonderful and solve all of our current entryway issues. Bruce will be giving the plans to Bruss Construction to bid. Once we have numbers, we can begin our grant application to Mascoma Bank.

Personnel & Policies Committee. They will be evaluating our problem patron policy with an idea of implementing a %three strikes+rule. They will report back to the board at a later date.

Old Business.

Problem Patron. Our %problem patron+and her attorney will be meeting with the board at our next board meeting on April 14th. Their presentation to us will take place at 4:00 PM.

New Business.

Election of Officers. A nomination was made for Bob Bowers as Chairperson, Shelby Blunt as Treasurer, and Lisa Ensign Wood as Secretary. The nomination was seconded and the vote was unanimous.

Friends. Lisa reported that the Friends will be beginning work on their annual fundraising campaign to go out at the beginning of July. The Friends will be sponsoring a lecture through the NH Humanities Council. The presentation will be about the Man in the Mountain Memorial. Maggie Stier will be giving the presentation. The lecture will take place on June 8th at 7:00 PM.

Upcoming Meetings & Events.

Edible Books competition will be held April 2nd.

Poet & Poetry in NH will be held April 7th from 3:30 to 5:30 PM.

Next Meeting. The next board meeting will be Thursday, April 14 at 3:30 PM.

Meeting Adjourned at 4:45 PM.

Respectfully submitted,

Lisa Ensign Wood
Secretary