

**TRACY MEMORIAL LIBRARY POLICY AND PERSONNEL COMMITTEE  
MEETING MINUTES  
Wednesday, November 8, 2023**

Present: Crystal Schimpf, Eula Kozma, and Sherry Williams. Attending Remotely: Joanne Palmisano

Eula Kozma called the meeting to order at 5:00PM.

**APPROVAL TO ALLOW COMMITTEE MEMBER TO PARTICIPATE REMOTELY**

A **MOTION TO APPROVE** remote attendance by Joanne Palmisano was made by Sherry Williams. Eula Kozma **SECONDED** the motion. The motion **PASSED** unanimously. Dr. Palmisano was out of state and unable to attend the meeting in person. She joined the meeting via cell phone.

**NEW BUSINESS**

Personnel Matter

A **MOTION TO ENTER NON-PUBLIC SESSION** to discuss a personnel matter was made by Eula Kozma. Sherry Williams **SECONDED** the motion. The motion **PASSED** unanimously at 5:01pm.

***PUBLIC SESSION RECONVENED at 5:49pm.***

A **MOTION TO ADJOURN** the public meeting session was made by Joanne Palmisano and **SECONDED** by Sherry Williams. The motion **PASSED** unanimously.

**ADJOURNMENT 5:49PM**

Respectfully Submitted Sherry Williams