

Tracy Memorial Library
Facilities Committee Minutes April 10, 2024

The meeting was called to order by Steven Solomon, Chair at 4:30 PM. In attendance were committee members, Steven Solomon and Judy Fox. Also in attendance were Laura Abrahamsen and Ben Cote from the library staff and Tom Carley, library Trustee.

The Committee voted to recommend that the Trustees approve a proposal from Frank Anzalone expend \$7400 from the operational budge to prepare an analysis of the roof and general condition of the Library building and make recommendations for current and future repairs.

Laura reported that there were no further leaks in the NH room ceiling; that ServiceMaster finished cleaning and reduced its invoice to reflect actual hours worked. She will make arrangements for air quality testing. She reported that maple trees have been trimmed. Laura will request the Select board approve funds for replacement of the generator per the current quote from the capital reserve and schedule its installation.

Ben or Laura will contact New London Public Works to see if they can fix some doors and Laura will call Kim Halquist for a recommendation of someone to do small repairs and maintenance in the building.

Ben reported that the Town blocked our walkways when plowing snow off the sidewalk. This blocks our fire exits which must remain open. It appears a new Town employee who operated the plow was not aware of the need to keep our walkways open.

Meeting adjourned at 5:00 PM

Respectfully submitted,
Steven Solomon, Chair.