

TRACY MEMORIAL LIBRARY POLICY AND PERSONNEL COMMITTEE
MEETING MINUTES

Monday, June 3rd, at 2:00 p.m.
Tracy Memorial Library Meeting Room
304 Main Street, New London NH

Present: Trustees: Eula Kozma, Joanne Palmisano, Tom Carley, Gerry Coogan

Absent: Jen Cross

Also in attendance: Beth Condict, Circ Manager and Matthew Gunby, Assistant Director

Joanne called the meeting to order at 2:08 PM.

OLD BUSINESS:

Alternate Trustees

A quorum of the Board of Trustees was present for the following action.

A MOTION to accept the nomination of Emma Phipps for Alternate Trustee was proposed by Eula Kozma, Seconded by Tom Carley. All were in favor and the Motion passed. Eula will prepare a statement for the Board of Selectman to approve Emma as an Alternate Trustee at the next Board of Selectman meeting such that Emma can be sworn in for Alternate in June.

Eula informed the committee that Judy Fox, Trustee, has given her resignation from the Board. Judy's term ends March 2025. Emma has been informed of the potential opening for a full replacement Trustee when the TML Board accepts Judy's resignation at the June 19th meeting. Emma has indicated that she would be prepared to step into the role of full Trustee for the remainder of Judy's term, if appropriate.

Joanne notified the committee of another interested patron for an Alternate Trustee position. She will speak to that patron tomorrow.

Wage and Salary adjustments

Library Staff Beth Condict and Matthew Gunby addressed final questions on the proposed adjustments to levels for two junior staff members who have taken on additional responsibilities in the Circulation and Youth Services departments. This discussion was in support of the discussion of final wage and salary adjustments to be proposed the Board of Trustees at the June 19th meeting.

At 2:29 PM a **MOTION** to enter **nonpublic session** made by Gerald Coogan and **SECONDED** by Tom Carley. The Motion passed with a vote from all Trustees present: Joanne Palmisano, Eula Kozma, Tom Carley and Gerald Coogan.

Specific statutory reason cited as foundation for the nonpublic session:

- RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

A **MOTION** to adjourn the non-public session and re-enter the public session was made by Gerald Coogan at 3:05 PM and seconded by Eula Kozma. The Motion passed.

Adjournment: The committee meeting was adjourned at 3:06 PM.

Next P&P meeting: June 26th at 5:00 PM