

TRACY MEMORIAL LIBRARY (TML)
FACILITIES COMMITTEE MINUTES
August 8, 2024

The meeting was called to order at 4:30 PM. Attendance: Gerald Coogan, Eula Kozma and Thomas Carley

Staff: Richard Tutwiler, Ben Cote, Youth Librarian
Guests: Frank Anzalone and Frank Lemay, Milestone Construction, LLC

Discussion regarding repairs

The purpose of the meeting was to discuss the Anzalone Associates report regarding action items involving the roof and other exterior work such as trim, the front door et cetera. G. Coogan reported he contacted two construction companies, North Branch and Milestone. North Branch declined and Milestone expressed interest. TML wishes to engage Milestone Construction, LLC in light of the successful experience with the sprinkler system. The Committee agreed to proceed with an agreement with Milestone Construction, LLC.

F. Lemay discussed the agreement and the initial efforts in contacting roofing companies. This will be a multiyear effort. G. Coogan stated \$60,000 is available in capital reserve funds and possibly another \$30,000 in unused / carry over funds from FY 2024.

New Business

None

Next meeting will be held on **Wednesday, September 4, 2024 at 4:30 PM.**

The meeting adjourned at approximately 5:15 PM.

Respectfully submitted,

Gerald Coogan