

TRACY MEMORIAL LIBRARY (TML)  
FACILITIES COMMITTEE MINUTES  
March 5, 2025

The meeting was called to order at 4:31 PM. Attendance: Gerald Coogan, Steve Solomon (remote). Staff: Richard Tutwiler

A motion was made by Gerald Coogan Coogan at 4:32 to accept the prior meeting (1-25-25) minutes. Steve Solomon seconded. The motion passed unanimously.

The purpose of the meeting was to update the committee on Facilities related issues.

First, Richard discussed the Milestone Construction roofing project. The project was slated to begin later this month, with an expected completion timetable of roughly two weeks. Frank Lemay scheduled a dumpster to be dropped off at the site near the entryway into the library parking lot. This would have a minor disruption of the parking lot, although it would still be accessible.

Other issues noted included some challenges with the electric system, with exterior lights not operating correctly. Richard noted that he had reached out to Irish Electric, and they would send an electrician to the library on March 7<sup>th</sup>. Additional facilities issues included issues with a leak above the staircase to the ground floor (to be repaired by Milestone) and the plumbing issues that were preventing the radiators from regulating automatically. Some potential vendors came up in discussion of the need of a commercial plumber, including Denrun Plumbing and Simple Energy out of Lebanon. Richard noted that Alliance Mechanical had been recommended by the local residential plumber who took an initial look at the problem.

The meeting was adjourned at 4:55.

Respectfully submitted,

Gerald Coogan