

TRACY MEMORIAL LIBRARY (TML)  
FACILITIES COMMITTEE MINUTES  
June 2, 2025

The meeting was called to order at 1:08 PM. Attendance: Gerald Coogan, Steve Solomon. Staff: Richard Tutwiler. Guest: Frank Lemay.

A discussion regarding the scope of work of the library exterior renovation project occurred with Frank Lemay. It was suggested to prime/paint the entire building, and not just the exterior fixtures. Frank noted that he usually utilizes Noonan Painting out of Manchester, and he had been satisfied with their work output.

A discussion of project cost then occurred. Frank provided an estimate of 128.8k for the entire project. This price did not include the painting of the entire building. Steve and Gerald requested that Frank provide an additional estimate that would include the entirety of the building being painted. Frank said he would provide the additional estimate later in the week.

Noting that the Board of Selectman have already approved 60k for the exterior repairs this fiscal year, Richard stated that there the prior FY roof project was under budget by 12k, and an additional 15k had been made available due to the generosity of the Manton Foundation through the Association of Small and Rural Libraries Grant. These additional funds placed the library at 87k easily accessible funds to pay for the project, but more money would need to be requested regardless of the scope of work.

Frank noted that it would be a two-month long project, regardless of the scope of work eventually settled on.

A motion was made by Gerry Coogan at 1:30 to accept the project cost, plus additional painting for the entire building. Steve Solomon seconded. The motion passed unanimously.

A motion was made by Steve Solomon at 1:35 to accept the prior meeting (5-7-25) minutes. Gerry Coogan seconded. The motion passed unanimously.

The meeting was adjourned at 1:45 pm.

Respectfully submitted,

Gerald Coogan