

TRACY MEMORIAL LIBRARY POLICY AND PERSONNEL COMMITTEE  
MEETING MINUTES

Monday, October 13th, 2025 at 5:00 p.m.  
Tracy Memorial Library  
304 Main Street, New London NH

Present: Trustees: Eula Kozma, Joanne Palmisano, Jen Cross, Patty Foose-Bechok. Library Staff: Beth Condict and Richard Tutwiler.

Joanne called the meeting to order at 5:02 PM.

OLD BUSINESS

NEW BUSINESS

- Richard let the committee know that he and the Town of New London Administrator and Department Heads had begun initial conversations about the alteration of the existing Town of New London Personnel Policy. The policy, as currently written, has some language that would need to be altered for several different Town departments to more effectively manage their personnel and the various and specific challenges that arise within each of their unique workplaces. A discussion followed about the needs of the personnel policy specific to New Hampshire public library RSAs. Richard stated that he would share the insights gleaned by the committee to the department heads and town administrator, while noting that the process of getting those policies edits started will not begin in earnest until Budget season has completed and the Town Finance Officer has greater capacity to research.
- Richard and Beth let the committee know about the ongoing medical leave challenges with one personnel member that they are working through.
- The committee voted to enter into a non-public session at 5:12 PM.
- The committee voted to exit non-public session at 5:49 PM.

ADJOURNMENT

- Joanne made a motion to adjourn the meeting at 5:50 PM. The motion was seconded by Eula. All were in favor.

**Next Meeting:** The next meeting will be Thursday, December 11th at 6 PM.