

TRACY MEMORIAL LIBRARY POLICY AND PERSONNEL COMMITTEE
MEETING MINUTES

Monday, May 18th, 2026, at 4:00 p.m.
Tracy Memorial Library
304 Main Street, New London NH

Present: Trustees: Eula Kozma, Patty Foose-Bechok, Joanne Palmisano. Library Staff: Richard Tutwiler, Beth Condict.

Eula called the meeting to order at 4:07 PM.

OLD BUSINESS

- Joanne made a motion to accept the minutes of the May 2026 meeting minutes. Patty seconded. The motion passed unanimously.
- Richard reported that the library continued to go through the personnel evaluation process.
- No updates on relevant legislation.
- Richard reported that the Town of New London would be setting up a meeting time in June to discuss benefits, perks and compensation aspects of the Personnel policy. No specific time is set as of this moment.

NEW BUSINESS

- The committee began reviewing the draft behavioral policy. Specific parts of the policy, such as the control a staff member has about the direction given to a member of the public was discussed. A further discussion on weapons in the library followed; Richard noted that it appears that Town of New London policy and State of New Hampshire policy may differ in some respects and will work to gather more information. Eula noted that the library, due to its proximity to a School Bus drop off area, may fall within a "Safe School Zone" where weapons are prohibited. The subcommittee agreed to investigate the item.
- A working session of creating and altering the specific language in the Behavioral Policy followed. This completed Policy would then be brought forward to the next full Board of Trustees meeting for adoption.
- Richard presented an initial draft of a Borrower's Agreement for usage of the upcoming Tool Library. Richard noted that he would be reaching out to Ashley Seybold and Town Counsel to ensure that the agreement meets their standards.

ADJOURNMENT

- Eula made a motion to adjourn the meeting at 5:12 PM. The motion was seconded by Joanne. All were in favor.

Next Meeting: The next meeting will be Thursday, June 11th at 6 PM.