TRACY MEMORIAL LIBRARY (TML)
FACILITIES COMMITTEE MINUTES
June 3, 2026

The meeting was called to order at 5:33 PM. Attendance: Gerald (Jerry) Coogan and Steve Solomon.
Staff: Richard Tutwiler, Director

Approve meeting minutes.

A MOTION TO APPROVE the meeting minutes from May 6, 2026, was made by Steve Solomon at 5:32 PM. Jerry Coogan **SECONDED** the motion. The motion **PASSED** unanimously.

OLD BUSINESS

Grounds Discussion: A long discussion regarding the grounds of the library towards the old entrance parallel to Main Street. The discussion included whether the library itself should reach out to additional contractors to do more to beautify the old entrance side of the library grounds and garden, or to try to work with non-profit organizations. Ultimately it was decided to try to reach out and broker an agreement with the Garden at Tracy Library group to determine a way for both sides to work together more closely on the front of the library.

Exterior Library Repair Project: Richard reported to the group that the Facilities Exterior Repair Project is completed.

Richard noted that quarter round molding was the last part of the interior of the building around the windows as the final part of the project.

The final roofing element, by Master Roofers, subcontracted out by Milestone, was the replacement of a new copper rain diverter, and installation has completed. They also did some patch work on a few slate tiles that had fallen.

Pavement and Curbs: Richard shared that the curb project would be completed ahead of the paving of the parking lot in Fall. The library would be contracting with the same company that is doing the curbs by the sidewalks throughout town. Sam Clarke of DPW and Richard are looking to have the library parking lot topcoat redone at the same time as the Fire Department.

The meeting adjourned at approximately 6:37 PM.

Jerry Coogan